

Religious Education Committee Meeting Minutes

Thursday, September 10, 2015

- Meeting opened at 5:33pm. In attendance: Michael Pohl (chair); Lisa Hill (Coordinator); Morgan Gresham (clerk); Dolores Benjamin (treasurer); Jack Donovan (Minister).
- Morgan moved to approve the July 12 and August 2 minutes. Dolores seconded. All approved.
- Action item status
 - **All** will determine via email what to call each role, class, and classroom space.
 - Done.
 - **All** will share ideas via email on how to improve communication with new families before service.
 - Done.
 - **Jack and Lisa** will work together on a schedule and plans for multigenerational services.
 - October 18; TBD date in winter; May 22 (RE Sunday -- tentative)
 - **Morgan** will review the RE Committee Charter and Church By-Laws to identify the requirements we need to fulfill in terms of officers.
 - In progress.
 - **Michael** will publish Jill's InfoNet article about RE committee and program needs.
 - Will do.
 - **Lisa** will investigate and write up emergency procedures.
 - Fire drill scheduled for September 20.
 - **Michael** will talk with Buildings and Grounds about upstairs accessibility.
 - Done.
 - **Lisa and Michael** will define the agenda and audiences for the morning and afternoon sessions of the RE retreat.
 - Done.
- New business
 - RE Coordinator's report
 - OWL training dates confirmed: January 22-24
 - New yoga instructor for October: Mellisa
 - Ministry Sundays scheduled through October
 - Name tags and room names implemented
 - Treasurer's report
 - Budget / designated fund accounting
 - **Michael** will talk with Lori Price and Sally Carville about accounting for donations and expenses.
 - Event scheduling
 - B&G items
 - **Lisa and/or Michael** will meet with Fred Russell re: safety plan.
 - **Michael** will put together safety and accessibility recommendations for

the Board of Trustees.

- Classroom behavior
- Nursery standards
 - **Dolores** will track down nursery standards and recommendations.
- Meeting adjourned at 7:10pm.

Minutes approved October 8, 2015