

Unitarian Universalist Church of St, Petersburg
Minutes of the Meeting of the Board of Trustees
April 10, 2013

Present: Board Members: Greg Burton, Jane Fanning, Margie Manning, Eric Mitchell, Dani Skrzypek

Absent: Board Members: Karen Coale, Ian O'Hara; Clerk: Keevy McAlevy

Clerk: Due to the Clerk's absence, Dani took minutes.

Greg Burton opened the meeting at 7:10PM.

Leadership Worship Members participated in a brief Check-In.

Agenda was approved; Dani moved and Jane seconded.

Minutes were approved as amended; Margie moved, Dani seconded.

Outstanding Action Items

- 1- Dani sent reminder postcards about the Pledge Drive which is essentially completed.
- 2- Karen submitted a nomination for the District awards.
- 3- A Reconciliation Retreat Committee has been formed.

Treasurer's Report

We are in good shape financially. Almost all 2012-13 pledge monies are in. We have money in the bank and haven't had to draw down any extra from the accrued receivable from the endowment. In March, revenue exceeded expenses by \$60; for the year, revenues exceeded expenses by \$30,000. Of that \$30,000, \$20,000 is immediately earmarked for UUA dues and reimbursements for the minister's expenses.

The Pledge Drive raised \$95,684 which is very similar to the amount raised last year. Since pledges will continue to come in from new members, Margie suggested using \$100,000 for budget purposes for Fiscal Year 2013-14. All members agreed to this.

The line item for the Music Director's salary was corrected to reflect the contract.

Margie still needs Rev. Katy's receipts for moving and professional expenses.

Consulting Minister's Report

Rev. Korb was absent as she is attending the district meeting in Ft. Myers.

Preparation for Annual Meeting

Greg and Rev. Katy will include their letters in the packets to be distributed at the meeting.

We need to include last year's Minutes so they can be approved by the congregation.

Dani will check-off members attending and provide them with blue cards for voting.

Awards are ready. They will be presented after the budget and voting.

Greg will ask Keevy to be Clerk for that meeting.

Greg and Margie will be available after service on 4/14 to answer questions about the meeting and about anything in the packet.

Florida District Meeting Delegates

These will be Margie Manning, Penny Duff and Rev. Katy.

Margie suggested that we provide \$95 registration and \$40 gas money to Penny. Jane made the motion, Eric seconded, passed unanimously.

It was determined that we need announcements in Scope and Infonet about the General Assembly in Louisville on June 19-24. Potential changes in GA include alternating business years with more socially oriented years.

Board Updates

Greg recapped the meeting he and Chuck Hinton had with Jim Culver.

Greg will update Rev. Katy's contract for the 2013-14 year. It will be the same as 2012-13 except that it will be for 12 months instead of 10 and will not include relocation expenses.

Margie noted that we need new Letters of Agreement for the religious education professional and the office manager. These generally are handled in May.

Building and Grounds

We are still awaiting the detailed study on installation of a new AC and heating unit from the engineering firm. This is needed to send out to companies from whom we will seek bids. Greg will ask Reggie to follow-up.

Music Person Search

The committee consists of Jack Reed, Kate Chambers, David Young and Paul Roberts, with Jane Fanning as BOT Liaison and Penny Duff as Worship Committee advisor. Their first meeting will be Saturday, April 13. However, Jack has already been reaching out to contacts and Kate has been doing internet research. This is the best time for a search as people are looking to change jobs but the window of time is tiny.

Jane stressed that we need good communication between the committee and congregation. She will have updates in Infonet and plans on open auditions of candidates.

Reconciliation Retreat

The committee consists of Rev. Korb, Jane Fanning, Karen Frank and Ian O'Hara.

The Retreat will be on Saturday, 4/27, 10:00-2:00 in the Bayview Room of Westshore Palms.

At their first meeting they drew up a list of objectives and explored the possibility of getting an outside professional skilled in conflict resolution.

New Business

1- Margie suggested that Greg invite all newly elected BOT members to the May BOT meeting and, at that meeting, set a date for the leadership training in May or June. Rev. Katy and Margie will provide the training.

2- Jane suggested that all BOT members wear nametags identifying themselves as such. She would like to see the new Board installed at a special ceremony at the Annual Meeting where they would covenant with the congregation to work on their behalf. Greg added that personalized nametags for BOT members could be bestowed at the Homecoming Sunday in the Fall.

3- Margie would like future Treasurers to be considered an ex-officio member of the BOT. After much discussion this idea was not accepted. It was decided that the Treasurer would be invited to attend all BOT meetings and provide input as requested.

Review of Action Items

- 1- Margie will send current Letters of Agreement to Greg
- 2- Margie will send the most recent letter of agreement for the music director and a possible contact for a facilitator at the reconciliation retreat to Jane.
- 3- We will all look in our archives for the 2012 Annual Meeting Minutes and then share them with the others.
- 4- Greg will ask Keevy to be the Clerk at the Annual Meeting
- 5- Dani will set up the system for checking in voting members at the Annual Meeting
- 6- Dani, as Financial Secretary, will prepare reminder letters to anyone in the congregation who has not fulfilled their 2012-13 pledge.

The meeting was **adjourned** at 9:10 PM.

Respectfully submitted,
Dani Skrzypek