

Unitarian Universalist Church of St. Petersburg  
Minutes of the Meeting of the Board of Trustees  
September 12, 2012

**Present**

Board Members: Greg Burton, President, Karen Coale, Eric Mitchell, Dan Greenfeld, Margie Manning,  
Jack Reed , Dani Skrzypek, Katy Korb, ex-officio

Clerk to the Board: Ginny Oppenheimer

Visitors: Dorothy Byrne, Barbara Rowell

1. Greg Burton opened the meeting at 7:08. Reverend Korb led us in reciting the Covenant, after which she performed the Unitarian Universalist Leadership Worship by reading a poem by Marge Piercy.
2. It was noted that the minutes did not reflect the addition of Dan Greenfeld to the Board. The minutes were approved pending that addition.
3. Greg suggested that Minutes of the Annual Meeting be posted expeditiously with the heading that they are a Draft, since the final Minutes must be approved by the Congregation at the next Annual Meeting.
4. Dan read the list of open action items from August and listed those still outstanding:
  - a) Membership Committee is investigating Associate Membership
  - b) Jack and Dave Coale will explore the possibility of adopting Provincetown's "friend" status for UUSP.
  - c) Use of a Consent Agenda for Minutes was tabled till the next meeting.
5. Treasurer's Report: Margie reported a surplus in August of approximately \$13,000, which will be absorbed when the church resumes full activity in the fall. She proposed moving the \$115.00 balance from the Handbells Designated Fund to the General Fund, and closing the Handbell Fund, in accordance with the vote taken at the Annual Meeting. Karen moved that this be done. The motion was seconded and carried unanimously.
6. Minister's Report:
  - a) Reverend Korb noted that her first Sunday went well except for problems with the microphones, and some member discomfort with moving Candles of Concern to the beginning of the Service. She also received congratulations on her sermon. She noted that the form of the Service would be an evolving thing for some time. She also expressed a need for office furniture. She proposed that she return the unused portion of her Relocation Allowance for moving expenses and that it be used to furnish the Minister's Office. The Board agreed with thanks.

- b) She announced that she plans to lead a discussion group on four Sunday evenings in October, with the topic to be “An introduction to Unitarianism.” Participants can be longtime Unitarians, as well as newer members and guests
  - c) She alerted the Board that there will be a UU Ministerial meeting on St. Pete Beach in January, and that our church has been asked to help with logistics.
  - d) She would like to open discussions on revising or updating the mission statement and the covenant with the entire congregation, as both of these should be developed and adopted by the entire congregation. The board will discuss this at a future meeting.
7. The Board will schedule a one day or two half-day Retreats sometime in October, possibly on a Friday afternoon and evening.
8. Karen and Dani presented the Social Justice Committee’s formal proposal for a one-time event where the UUSP homeless ministry would partner with Missio Dei Community Church to prepare and serve a meal in the UUSP playground on October 18. The proposal was adopted on the condition that it be clear that this was a one-time event, that UUSP members would be present to make sure things ran smoothly, and that neighbors would be contacted ahead of time. Karen will ask Reggie Craig to speak to the neighbors.
9. The Board realizes that while Social Media postings cannot be controlled, it is important that people be reminded to use common sense and common courtesy. To this end, Karen will ask all Committee Heads to review the UUSP email guidelines with their committees.
10. The Board reviewed both the content and the delivery method for SCOPE
- a) It was agreed that SCOPE needed to be proofread for inaccuracy and slipshod writing before sending. Margie agreed to proofread if material was sent to her in a timely manner.
  - b) Some members would like SCOPE available in hard copy, as it used to be. The Board will discuss this possibility.
11. The Administrative Ministry is an amalgamation of the Personnel and Finance Committees. It is composed of three members: the Treasurer (Margie Manning), the Past President (Teresa Kelly) and a member of the congregation. Margie moved that Reggie Craig be appointed the Congregation Member. Karen seconded the motion. The motion carried unanimously.
12. All members of the MOM were asked to resign.
13. All agreed that the Board needs to interact more with the congregation to share ideas and get constant feedback. To this end, we will try an experiment for a month. A table will be set up in Gilmore Hall during the Coffee Hour after Sunday Service and will be manned by the Board member who hosts the Worship Service that week .
14. The meeting was adjourned at ?

#### Action Items

1. Dan will send minutes of the last two board meetings to Michael Pohl for posting to the Website/Infonet
2. Dani will add to the August minutes that Dan was appointed to the Board to replace Laurie Clement who resigned.
3. Karen will ask Reggie to speak to neighbors about the upcoming Dinner for the Homeless to be held on October 18, and reassure them that it will be a one-time event with church members on hand during the event and the cleanup to ensure that it will be run in an orderly manner.
4. Greg will speak to the Handbell Fund donors to tell them why its \$115.00 balance is to be placed in the General Fund.
5. Karen will ask all Committee Heads to review the UUSP email guidelines with their committees.
6. Jack and Dave Coale will report to the Board on the feasibility of adopting Provincetown's "friend" status.
7. Margie will proofread SCOPE
8. Board members will man a table during Coffee Hour on Sundays.
  - a) Sept. 16—Margie Manning
  - b) Sept. 23—Dani Sczypek
  - c) Sept. 30—Karen Coale
  - d) Oct. 7 —Jack Reed

#### Open Items

1. The board will discuss a consent agenda for certain reports, starting with approving the minutes of the previous meeting. Margie noted that other reports would be added as appropriate.
2. The board will discuss having meetings with the congregation about the Mission Statement and the Covenant.

Respectfully submitted,  
Ginny Oppenheimer, Clerk to the Board